AVETMISS FACT SHEET

How do I report superseded training?

This fact sheet explains what superseded and replacement subjects and programs are, and how to report them in an AVETMISS data submission. Please note that if you report funded data to your State Training Authority you will need to contact them directly to ascertain what their reporting requirements are as they may vary. This fact sheet is for RTOs reporting directly to NCVER.

What is a superseded subject or program?
As industries evolve so must the VET sector; to keep up with these changes, subjects (units of competency and modules) and programs (qualifications, skill sets and accredited courses) become superseded, and replacement subjects or programs take their place.

- Superseded = old/previous subject or program
- Replacement = new/updated subject or program

Which Outcome Identifier National code do I use when reporting superseded subjects?
As a general rule, when an enrolled subject is superseded, the original enrolment (old code) should be re-reported only if participation in training occurred. If a subject is superseded prior to any training activity occurring, only the replacement subject (new code) should be reported.

From 1 January 2015, the Outcome Identifier National code 61 - ‘superseded subject’ may be used to report on superseded subjects. Outcome Identifier 61-superseded subject is only to be used if your RTO has reported a continuing enrolment from a previous year (Outcome Identifier National 70 - continuing enrolment)1. Please see page 121 of the AVETMISS Data Element Definitions for more information on Outcome Identifier National 61. Please note: any activity reported using Outcome identifier-61 will not appear on the USI transcripts as records previously supplied as Outcome Identifier National 70 will be removed once the enrolment is supplied with Outcome Identifier National 61.

How do I report on superseded programs and subjects?

Scenario 1: Subject A has been superseded and replaced by Subject B, but the program it is a part of has not been superseded (or there is no associated program - for example Subject A is a standalone subject). Report as:

<table>
<thead>
<tr>
<th>Subject Identifier</th>
<th>Program Identifier</th>
<th>Outcome Identifier National</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superseded subject identifier (old code)</td>
<td>Program has not been superseded, therefore record whatever the program code is – original program identifier</td>
<td>61 - superseded subject</td>
</tr>
<tr>
<td>Replacement subject identifier (new code)</td>
<td>Program has not been superseded, therefore record whatever the program code is – original program identifier</td>
<td>Actual/final outcome (e.g. 20 - competent, 30 – competency not achieved/fail)</td>
</tr>
</tbody>
</table>

- Important: When reporting, keep the Activity Start Date and Activity End Dates the same for both the superseded and replacement subjects - this is because the actual training activity is the same. It is only the subject code that is changing.

Scenario 2: Subject A has been superseded, and the program that it is a part of has also been superseded. Report as follows:

<table>
<thead>
<tr>
<th>Subject Identifier</th>
<th>Program Identifier</th>
<th>Outcome Identifier National</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replacement Subject Identifier (new code)</td>
<td>Use replacement program identifier (new code)</td>
<td>Actual/final outcome (e.g. 20 - competent, 30 - competency not achieved/fail)</td>
</tr>
</tbody>
</table>

1 See information for RTOs reporting regularly to their STA on page 2 for more information
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Scenario 3: Subject A has not been superseded, but the program that it is a part of has been superseded. Report as follows:

<table>
<thead>
<tr>
<th>Subject Identifier</th>
<th>Program Identifier</th>
<th>Outcome Identifier National</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject A has not been superseded, therefore record Subject Identifier as is</td>
<td>Use the replacement Program Identifier (new code)</td>
<td>Actual/final outcome (e.g. 20 - competent 30 – competency not achieved/fail)</td>
</tr>
</tbody>
</table>

Do I have to re-report clients into the replacement subjects/programs if they have already been reported in the superseded subjects/programs?

Please see the examples below to identify when to use Outcome Identifier National 61 - ‘superseded subject’.

**Examples:** Using Outcome Identifier National 61 - superseded subject

1. **When to use Outcome Identifier National 61 ‘superseded subject’?**

   You only need to report that your client was enrolled in both the superseded subject and the replacement subject if the client’s training activity took place over more than one calendar year (e.g. training commenced in 2015 and continued on into 2016). Please note if you report to your STA please contact them directly.

   **For example:**

   In the Jan-Dec 2015 collection, client 1 was reported as being in Subject A as a continuing enrolment using Outcome Identifier National 70 - continuing enrolment.

   In 2016, client 1 was transferred from superseded Subject A into replacement Subject B. For 2016 reporting, your RTO will need to report client 1’s enrolment in Subject A with Outcome Identifier National 61 - superseded outcome, and then also report the client in Subject B with their final outcome once they complete the subject (for example 20 - competent or 30 - not competent).

   Please note that it is important that the superseded and replacement subjects are reported together and that the activity start date of the replacement subject is the same as that of the superseded subject (see page 119 of the AVETMISS Data Element Definitions).

2. **When not to use Outcome Identifier National - 61 ‘superseded subject’?**

   You do not need to report that your client was enrolled in both the superseded subject and the replacement subject if the client’s training activity takes place within one calendar year (e.g. training commenced and was completed in 2015).

   **For example:**

   In the Jan-Mar 2015 collection client 1 was enrolled in Subject A. In December 2015, client 1 was transferred from superseded Subject A into replacement Subject B. When the annual Jan-Dec 2015 collection is due you will only ever need to report on Subject B and provide the final outcome. You do not need to report client 1’s enrolment in Subject A with outcome 61 – this is because all the activity happened within one reporting year.

   **Do not** report Subject A (old code) as withdrawn using Outcome Identifier National- 40 and then Subject B (new code) with the final outcome. Please note that it is important that the superseded and replacement subjects are reported together and that the activity start and end dates of replacement subject are the same as that of the superseded subject (see page 119 of the AVETMISS Data Element Definitions).

**What help is available?**

NCVER has a dedicated Client Support team to help you with your AVETMISS related queries. Our team is available from 9am-5pm (ACST) and can be contacted a number of ways:

**Contacting the AVETMISS support team**

- Fill out our [contact form](#)
- Email: support@ncver.edu.au
- Phone: 08 8230 8400
- Toll free: 1800 649 452