AVETMISS **FACT** SHEET

NCVER

Superseded training

Students should be graduating with the skills required for current industry needs. When these industry needs change a qualification (program or subject) may become superseded or discontinued.

This fact sheet is to assist Registered Training Organisations (RTOs) reporting directly to NCVER and explains what superseded and replacement subjects and programs are, and how to report them in an AVETMISS data submission.

RTOs submitting funded data to a state training authority (STA) should follow their STAs advice.

What is a superseded subject or program?

- Superseded = old/previous subject or program
- Replacement = new/updated subject or program

Superseded Subjects

Outcome identifier 61- superseded subject does not appear on a student's USI transcript. The outcome is used as a mechanism to remove the previously reported superseded subject from a student's transcript and updated with the replacement subject code.

It is used when a student has been reported as having commenced training in a subject but had not completed when it was superseded by another subject against which the final outcome will be recorded.

Outcome identifier 61 — Superseded subject:

- must not be selected for the superseded subject until training activity has commenced in the replacement subject. Using outcome identifier 61 without a corresponding entry for training in the replacement subject will trigger an error in AVETMISS reporting.

- should only be used where *outcome identifier 70 -continuing enrolment* was reported in the previous year against the superseded subject code.

- should <u>not</u> be used where a subject is superseded in the same year that the student commenced training in the replacement subject or where no activity has been previously reported.

Note: when using *Outcome identifier 61 — Superseded subject*, the Program identifier field may be populated with either the original or the replacement subject's Program identifier.

See the <u>AVETMISS Data Element Definitions</u> for more information on *Outcome identifier 61 – superseded subject*.

Examples of how to report superseded subjects:

Scenario 1: *Subject A*, reported in the previous year as *Outcome identifier 70 – continuing enrolment*, **has** been superseded and replaced by *Subject B* in the current year.

The **program** has **not** been superseded (or there is no associated program – subject is a standalone subject).

Program Identifier	Subject Identifier	Subject Outcome Identifier National	Subject Activity Dates
Original program identifier (if part of a program)	Subject A (superseded)	61 - superseded subject	*Activity Start Date* – no change *Activity End Date* – date client commenced training (in Subject B)
Original program identifier (if part of a program)	Subject B (replacement)	Outcome (e.g., 70 – continuing enrolment, 20 – competency achieved).	*Activity Start Date* – same as Subject A *Activity End Date* – expected or final end date

Scenario 2: Subject A, has been superseded by Subject B in the same year the student commenced, **not previously** reported. The program has **NOT** been superseded.

Only report the replacement subject details, do not report the superseded subject i.e. there should only be one record in the NAT file. No changes are made to the Program.

Program Identifier	Subject Identifier	Subject Outcome Identifier National	Subject Activity Dates
Original program identifier (if part of a program)	Subject B (replacement)	Actual / Final outcome (e.g., 70 – continuing enrolment, 20 - competent).	*Activity Start Date* – date client commenced training (in Subject A) *Activity End Date* – expected or final end date

Superseded Programs

A program should only be updated where the program has been superseded and the student has transitioned into the replacement program.

Programs only appear on a student's USI transcript once they are reported as having successfully completed the program.

Example of how to report superseded programs

Scenario 3: Subject ID A has not been superseded, but the program that it is a part of **has** been superseded.

Program Identifier	Subject Identifier	Subject Outcome Identifier National	Subject Activity Dates
Use the replacement Program Identifier	Subject A has not been superseded. No changes should be made to the subject details. *	Current outcome – for the subject (outcome identifiers are not reported at a program level)	*Activity Start Date* - no change *Activity End Date* – expected or final end date

*Do not use 40 – withdrawn for this scenario, withdrawn status appears on a USI transcript and should only be used where a student has formally withdrawn from training as per the Data Element Definitions.

Superseded Subject and Program

Example on how to report superseded subject and program

Scenario 4: Subject ID A, reported in a previous year as *Outcome identifier 70 – continuing enrolment*, **has** been superseded and replaced by Subject ID B in the current year.

The **program** has also been superseded.

Program Identifier	Subject Identifier	Subject Outcome Identifier National	Subject Activity Dates
Use the replacement Program Identifier	Subject A (superseded)	61 - superseded subject	*Activity Start Date* - no change *Activity End Date* – date client commenced training (in Subject B)
Use the replacement Program Identifier	Subject B (replacement)	Outcome (e.g., 70 – continuing enrolment, 20 – competency achieved).	*Activity Start Date* – same as Subject A *Activity End Date* – expected or final end date

What happens to a student's transcript?

Where a subject is reported with *Outcome identifier 61 – superseded subject*, the superseded subject will be updated by the replacement subject you report on the student's USI transcript.

A program does not appear on a student's transcript until a program completion is reported and should reflect the completed Program ID at completion of training.

What help is available?

Contacting the AVETMISS support team			
Fill out our contact form	**Email:** support@ncver.edu.au	**Phone:** 08 8230 8400	**Toll free:** 1800 649 452