

# SMS VENDOR FACT SHEET

## Delivery mode identifier and Survey contact status

This fact sheet provides guidance for student management system (SMS) vendors on how they should set up their systems to accommodate the following changes introduced in AVETMISS release 8.0:

- blended delivery modes reported in the *Training activity* (NAT00120) file
- the addition of the *Survey contact status* field to the enrolment form and *Client* (NAT00080) file.

### Why has the *Delivery mode identifier* changed?

In AVETMISS release 7.0, the *Delivery mode identifier* collected the predominant delivery mode of training. Only one mode of delivery could be selected out of classroom, electronic and employment-based training.

Feedback indicated that this was no longer an accurate measure because now almost all training delivery is blended and includes some form of electronic-based training. As a result, *Delivery mode identifier* was updated in AVETMISS release 8.0 to more accurately capture blended training delivery and to revise the modes of delivery to reflect current training behaviour.

The introduction of the 3-character field for delivery mode allows registered training organisations (RTOs) to more accurately report on blended training activity. The *Delivery mode identifier* is used to analyse training activity by training delivery modes, such as whether a subject comprises internal, external or workplace-based delivery – or a combination of these modes.

See [AVETMISS data element definitions: edition 2.3](#) for further information.

### How to report using the new 3-character *Delivery mode identifier*

*Delivery mode identifier* is a 3-character field composed of Ys and Ns identifying the mode(s) of delivery of a subject (unit of competency or module) where each position in the field indicates a type of delivery. The field comprises the following structure:

- First position – internal
- Second position – external
- Third position – workplace-based delivery.

For example, the value *NYN* is for a ‘combination of external and workplace-based’. The table below shows all the options.

Delivery mode identifier			Description – delivery mode identifier
Internal	External	Workplace-based	
Y	N	N	Internal only
N	Y	N	External only
N	N	Y	Workplace-based only
Y	Y	N	Combination of internal and external
Y	N	Y	Combination of internal and workplace-based
N	Y	Y	Combination of external and workplace-based
Y	Y	Y	Combination of all modes
N	N	N	Not applicable (RPL or credit transfer)

## Can 2018 AVETMISS release 8.0 data be reported using the release 7.0 *Delivery mode identifier*?

**No.** All 2018 data must be reported using the AVETMISS release 8.0 format. If 2018 data are validated in the release 7.0 format or using the release 7.0 values they will trigger errors in the AVETMISS Validation Software (AVS) and cannot be submitted.

## Can AVETMISS release 7.0 *Delivery mode identifier* values be easily mapped to the release 8.0 format?

**No.** The *Delivery mode identifier* in AVETMISS release 8.0 is fundamentally different from that in AVETMISS release 7.0. Not only has there been a change from reporting only the predominant mode of delivery but also the new internal and external descriptions do not map neatly to old classroom-based and electronic-based descriptions. This is because the ‘electronic-based’ description in release 7.0 includes on and off campus delivery by electronic means, whereas under release 8.0 that kind of delivery could be either ‘internal’ or ‘external’ depending on the location of the training.

## What is *Survey contact status*?

*Survey contact status* was introduced to identify the reasons that clients should be excluded from the [National Student Outcomes Survey](#) and other communications. This field is reported in the *Client* (NAT00080) file.

Please see the table below for a list of the available *Survey contact status* values. For full details please see the [AVETMISS data element definitions: edition 2.3](#).

Description - Survey contact status	
A	Available for survey use
C	Correctional facility (address or enrolment)
D	Deceased student
E	Excluded from survey use
I	Invalid address / Itinerant student (very low likelihood of response)
M	Minor – under age of 15 (not to be surveyed)
O	Overseas (address or enrolment)

## How should *Survey contact status* information be collected?

The default status should be, ‘A – Available for survey use’. The AVETMISS release 8.0 example [Standard enrolment questions](#) contains a Privacy Notice section which states that students can opt out of surveys at the time of contact. The other *Survey contact status* values can be assigned as appropriate by RTO administrative staff based on a client’s individual circumstances.

## Contacting the AVETMISS support team

Fill out our [contact form](#)

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