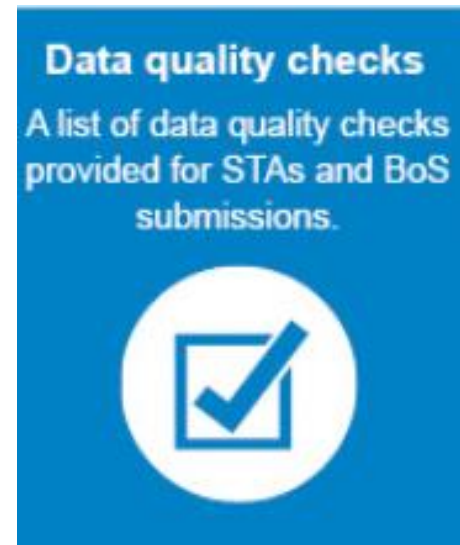


# **AVETMISS validation software (AVS) Data Quality webinar - STA quarterly data submission**

**Presenter: Rachael Martin**  
**Title: Senior Data Quality Analyst,  
NCVER**

**Date: 08 April 2019**



# Purpose

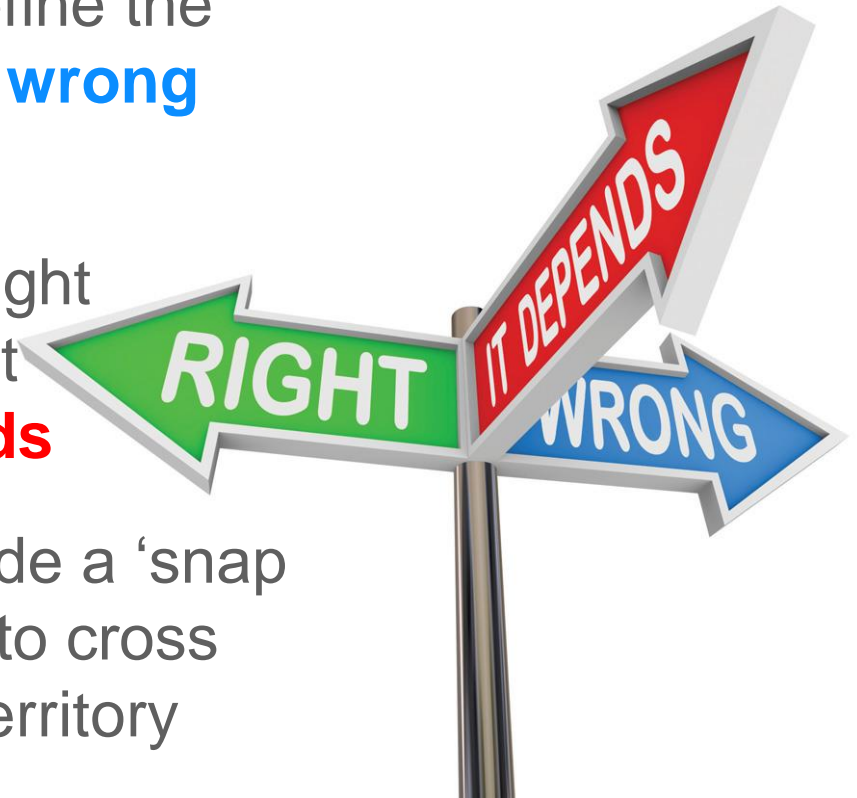
- Background
- Timing
- Tips and tricks
- Feedback on 2018 annual submission
- Questions

# Background

- In November 2018, NCVER received support from STAs to extend annual data quality checks and reports to the quarterly collections
- Benefits:
  - Spreads workload across the year
  - Improves data quality
- STAs worked with NCVER to prioritise data quality checks and reports for implementation in May 2019

# Why do we need AVS data quality checks and reports?

- AVETMISS validation rules define the AVETMIS Standard **right** and **wrong** rules
- AVS data quality checks highlight potential issues and areas that may be of concern - **it depends**
- AVS data quality reports provide a 'snapshot' of your data submission to cross reference against your state/territory training system reports

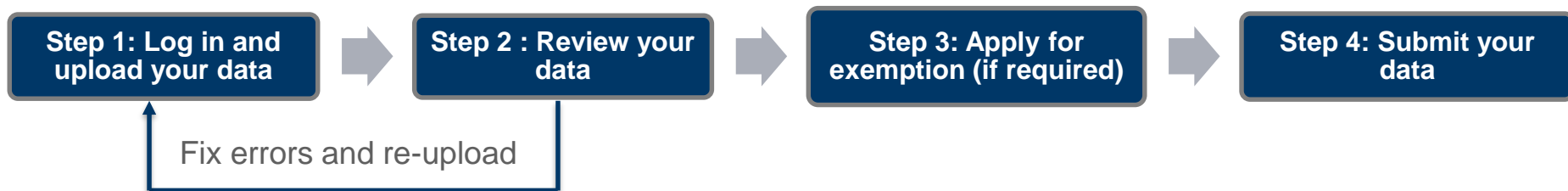


# AVS data quality checks and reports

- Reduce duplication of training activity
- Identify potential areas of inconsistency
- Identify potential outliers



# AVS data quality for STAs - quarterly



- AVS process works the same way for quarterly as for the annual VET collection
- Only applies to STAs

## When does it apply from?

- AVS data quality for quarterly STA submissions will apply from:
  - Collection period: Jan-Mar [Q1] 2019
  - Due date: 15 May 2019

# Tips and tricks



# AVS Data quality (release 8) tools

- Dedicated RTO hub on NCVER's portal



## Reporting tools & support

### AVETMISS Validation Software

File validation and data submission system.

### Data Entry Tool

For registered training organisations with fewer than 100 students to use.

### RTO fact sheets

In-depth information on collecting, reporting, validating and submitting AVETMISS data.

### AVETMISS for VET Providers

An overview of AVETMISS, the national standard for the collection of VET data.

### AVETMISS contact

Contact information for help with AVETMISS reporting, the validation software and more.

## Resources



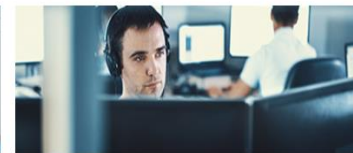
### AVETMISS support for RTOs

AVETMISS information for RTOs, including the validation software, the data entry tool and more.



### AVETMISS support for STAs and Boards of Studies

AVETMISS information for state training authorities and boards of studies.



### AVETMISS support for SMS vendors

AVETMISS information for vendors of student management system software.

## What's changed?

- Data quality **checks** refer to the previous annual collection
  - Current - 2019 Jan-Mar [Q1]
  - Previous - 2018 Jan-Dec [Q4]
- Data quality **reports** refer to the previous corresponding quarter
  - Current - 2019 Jan-Mar [Q1]
  - Previous - 2018 Jan-Mar [Q1]

# AVS data quality exemptions (if required)

- Apply for DQ exemption in the same way as in the annual collection
- Receive an email notification of request for exemption

## Collection Quality Details

[Home](#) / [History](#) / [Processing](#) / [Error-Warning Summary](#) / [Collection Quality Details](#)

Organisation : ██████████  
 Type : VET  
 Year : 2019  
 Period : Jan-Mar  
 AVETMISS Version : 8.0  
 Period Start : 01 Jan 2019  
 Period End : 31 Mar 2019

Quality Code: 13001      File: Program Completed      Name: Program completed again

### Description

Details the Client identifier(s) in the current data collection where the same Training Organisation identifier, Client identifier, Program identifier and Date program completed (in combination) were reported in the previous annual data collection.

It is expected that clients would not be completing a program more than once.

Please review and if necessary remove the program completion records from your State/Territory training system and update the Program completed (NAT00130) file.

**Total Program Completed Records: 2498**  
 Base Records: 2498  
 Identified Records: 2396  
 Allowed Threshold: 0%  
 Recorded Threshold: 95.9%

Reporting Type: Private Providers

Records per page: 10 ▼

### Identified Records

Trg Org Id	Previous Course Id	Previous Client Id	Previous USI	Previous Date Program Completed	Previous Issued Flag	Course Id	Client Id	USI
0022	CHC33015	1001149	H6PSTGZ2LQ	11012018	Y	CHC33015	1001149	H6PSTG
0022	CHC33015	1013140	HUTESXU8EA	01022018	Y	CHC33015	1013140	HUTESX
0022	CHC33015	1013224	7ASF9XZB8K	31012018	Y	CHC33015	1013224	7ASF9X
0022	CHC33015	1013229	5B9STYQRB6	27022018	Y	CHC33015	1013229	5B9STY
0022	CHC33015	1013285	22FWXACT6L	14022018	Y	CHC33015	1013285	22FWXA
0022	CHC33015	1013250	6NEWM4ALRQ	28022018	Y	CHC33015	1013250	6NEWM
0022	CHC33015	1013258	C7U7X2U5E4	27022018	Y	CHC33015	1013258	C7U7X2
0022	CHC33015	1013295	HJJ7VRWURW	11012018	Y	CHC33015	1013295	HJJ7VR
0022	CHC33015	1013297	FS4PL7FJ3Z	20022018	Y	CHC33015	1013297	FS4PL7
0022	CHC33015	1001094	4EJN9ZJXMB	30012018	Y	CHC33015	1001094	4EJN9Z

Total Count: 2396

Showing 1 to 10 of 2396 record(s) < << 1 of 240 >> >

Export Details

Apply for Exemption

# AVS Exemption history

- Receive **automated** email of approval of exemption

## Collection Quality Details

Your exemption application is approved.

Apply for Exemption

### Exemption history

Who	When	Comments	Status
Rachael Martin	20 Mar 2019	These students are all undertaking the program again	Requested
Admin	20 Mar 2019	<p>Your request for a data quality exemption has been approved. NCVER suggest you review all the data quality issues in your submission and if necessary, rectify the data before the annual data submission [January - December (Q4)].</p> <p>NCVER will be enforcing this data quality issue more strictly in the annual [January - December (Q4)] data submission.</p>	Approved

# Program completed again (#13001)

- **Issue:** Clients who complete the same program more than once
- Updated the definition so the matching criteria is:
  - Training Organisation identifier; and
  - Client Identifier; and
  - Date Program Completed (\* New\*).

Which data quality checks are likely to be triggered quarterly?

## Discontinued study (#12017)

- **Issue:** Clients who are never reported with a final outcome
- Exemption applications automatically approved
- [Discontinued training fact sheet](#) can be found on NCVER's RTO hub under RTO factsheets

## Duplicate subject activity (#12011)

- **Issue:** Clients who completed the identical subject with the same successful outcome for the same program in the same collection period
- New AVS validation rule to prevent reporting of subjects with overlapping dates (from June 2019)
- Reassess this data quality check
- Exemption applications automatically approved



## Previously reported successful subject activity (#12087)

- **Issue:** Clients who successfully completed the identical subject in the current and previous collection
- This can occur due to clients undertaking compliance training (e.g. First aid)
- Data quality threshold reduced to 1%
- Exemption applications automatically approved

## Non – assessable activity (#12022)

- **Issue:** Clients reported with the wrong outcome when they withdraw or fail a non-assessable subject
- Should be reported as ‘82 – non assessable enrolment – withdrawn /not satisfactorily completed’ when the subject is not assessed

## Why does it matter?

- Data appear on students' USI transcripts
- Data are reported in statistics publicly released by NCVER

## CHCECE009 - Use an approved learning framework to guide practice

<b>Outcome – identifier national</b>	<b>Count of enrolments</b>
30 - Competency not achieved/fail	155
60 - Credit transfer/national recognition	6
81 - Non-assessable activity – satisfactorily completed	51
82 - Non assessable enrolment – withdrawn/not satisfactorily completed	0

# Feedback on 2018 annual submission

- No single consistent data quality issue across all data submissions
- In the majority of cases, if the data quality threshold was exceeded it was only just over the threshold
- Identified system issues in some states/territories

# Support

- Contact the AVETMISS support team
  - <https://www.ncver.edu.au/contact-us/contact-us/key-contacts/avetmiss>

## AVETMISS support

Our client support team is available to help you between 8.45am and 5pm (ACDT). The team can be contacted in a number of ways:

**submit:** [contact form](#)  
**email:** [support@ncver.edu.au](mailto:support@ncver.edu.au)  
**phone:** 08 8230 8400  
**toll free:** 1800 649 452



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