

AVETMISS reporting

Thank you!

Given the challenges in 2019–20 with the Australian bushfires and now COVID-19, NCVER would like to thank you for your persistence and commitment in meeting your 2019 AVETMISS reporting requirements. This was evident by the 17% increase in the number of RTOs submitting their 2019 training activity data by the 28 February 2020 deadline compared with the same time last year.

Submissions received at 28 February 2020

	2017	2018	2019
Data submissions	1960	2043	2390
Nil returns	311	326	295
Total	2271	2369	2685

AVETMISS validation software

The [AVS updates document](#) has been updated with changes to classification values made in March 2020. This document also contains a full history of changes made to AVS and notification of future changes to validation rules.

Tips for 2020 reporting

- A major frustration for RTOs this year was having to roll back dates in their student management systems to reflect activity as at 31 December when they had already updated outcomes for 2020 activity. To avoid this, we recommend validating year-end data at the end of December and submitting the data as soon as the collection window opens in January before updating any outcomes that occur in January.
- We also recommend that you verify USIs on enrolment and validate throughout the year so that any errors can be identified and fixed early as many RTOs found it difficult to contact students after they completed their training.

Feedback on our resources

Whilst we value your constructive feedback at any time during the year, we would greatly appreciate any feedback you have particularly relating to our services over the reporting period, the NCVER resources available to assist you with your reporting and any suggested improvements. Please send any feedback you may have to ncver@ncver.edu.au.

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AVETMISS support

Our Client Support team is available to help you between 8.45am and 5pm (Adelaide). The team can be contacted in a number of ways:

submit:	contact form
email:	support@ncver.edu.au
phone:	08 8230 8400
toll free:	1800 649 452

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www.ncver.edu.au

 twitter.com/ncver

 [linkedin.com/company/ncver](https://www.linkedin.com/company/ncver)

Reporting reminder – quarter 1

For those who submit fee-for-service data directly to NCVER, the first quarterly collection window for 2020, covering the period January to March 2020, will be open from **1–14 May 2020**.

Some of the advantages of reporting quarterly are:

- more up to date USI transcript information for your students
- fewer validation errors to resolve when submitting your annual data.

For more information on quarterly reporting, please see our [fact sheet](#).

AVETMISS reporting – 2020 annual data

Please be aware that the reporting window for reporting of 2020 annual AVETMISS data will open on 2 January 2021 and close on 26 February 2021, i.e. the last working day of the month.

Access to AVS

We would once again ask RTOs to review their organisation's access to the AVETMISS Validation Software (AVS). This is extremely important as users have the ability to add and amend data directly to USI transcripts through AVS. Accounts for staff who have left your organisation should be deactivated as soon as they leave to ensure no unauthorised access or updates occur to students' data.

Our client support team are frequently asked to update user roles on behalf of organisations. Note they can only do so with the permission of the CEO listed on the National Training Register, training.gov.au. Those registered in AVS as either Primary Contact or Organisation Administrator for an RTO can add and deactivate users for their organisation through AVS.

We are aware that a number of accounts do not have a Primary Contact in the system. The CEO, as listed on training.gov.au, is the person legally responsible for the organisation should be the Primary Contact for AVETMISS reporting purposes. Where there is no Primary Contact against an RTO we will shortly be adding the person currently registered on training.gov.au.

Further information on user maintenance and roles can be found in the [AVS User Guide](#).

Data reporting tips

International clients

At the end of last year the Data element definitions: edition 2.3 were updated to advise that for collection of 2020 data the *Funding source - national* code '30 – International client – other revenue' is no longer valid, including for activity that commenced prior to 2020.

For any submissions made from 1 January 2020, international students will need to be coded to either '31 – International onshore client – other revenue' or '32 – International offshore client – other revenue'.

Classification change – Not yet started

The *Outcome identifier – national* classification '85 – Not yet started' can now be used to report when a student is undertaking multiple programs which share subjects, to prevent the reporting of the same subject twice. Students should only be enrolled in the subject once, with '85 - Not yet started' used on the second subject until such time as an outcome is given on the first subject (at which point 60 – Credit transfer would be applied to the second subject).

AUSKey has been retired

RTOs can no longer use AUSKey to access the USI Registry System. AUSKey has been replaced by a new whole of government digital identity service - myGovID and Relationship Authorisation Manager (RAM).

Visit the USI office page [AUSKey has been retired](#) for more information.

29th National VET Research Conference 'No Frills'

Given the exceptional circumstances surrounding COVID-19 and in accordance with the latest federal government advice, the 'No Frills' conference will no longer be held in Perth on 8–10 July 2020.

However, we are planning an exciting 'virtual' 'No Frills' conference program to ensure this important research is delivered to the VET community in July 2020.

Please keep a watch out for updates on our [Portal](#) or via [NCVER News](#).

2019 student outcomes data now available for RTOs

NCVER's National Student Outcomes Survey is sent to VET students who completed their training in the previous year.

The results of the [2019 survey](#) were released in December.

Eligible RTOs can now access free individual reports of employment outcomes, training satisfaction, perceived benefits and relevance of training as reported by their students.

Visit our Portal to view the [eligibility requirements](#) and process for accessing your report.

2020 National Student Outcomes Survey

The 2020 National Student Outcomes Survey opens in June for students who completed a training qualification, program or subject during 2019.

Eligible RTOs will again be able to access data as reported by their students.

Take advantage of the [free kit](#) provided by NCVET to help you promote the survey to former students.