

<<DATE>>

<<Barcode>>

Attention: NAME

COMPANY

ADDRESS1

ADDRESS2

SUBURB, STATE, PCODE



## Tell us about your training experiences in the last 12 months!

We are inviting \_\_\_\_\_ (*the business' name*) to participate in a national survey of Australian employers about training experiences in the last 12 months.

The survey collects data on how employers meet the skill needs of their workforce. Information from your organisation will help the training sector to better understand employers' satisfaction with the training available and in turn inform and improve education and training policy to better meet industry needs.

The survey is being conducted by the National Centre for Vocational Education Research (NCVER) and Wallis Social Research (Wallis) on behalf of the Australian Government Department of Employment and Workplace Relations.

The best person to fill out this survey would be the person who manages employment and training for your organisation. It will take about **10 minutes** to complete.

### You can either complete the survey:

- **online** by visiting: [wmsr.com.au/seuvxxxxx](http://wmsr.com.au/seuvxxxxx); OR scan the QR code
- over the **phone**. An interviewer from Wallis will contact you shortly and will ask to speak to the person responsible for employing or arranging training for staff in your organisation. If this is not you, please pass this letter on to the correct person

Project Ref: 4787  
ID Number: <<WID>>



The enclosed brochure contains information to help you complete the survey. If you have any questions, contact Wallis on **1800 113 444** or email [seuv@wallisgroup.com.au](mailto:seuv@wallisgroup.com.au) quoting your ID number <<WID>> and the project number **4787**.

Participation in the survey is voluntary and your information will remain confidential. For more information, see our Privacy Notice at [www.ncver.edu.au/employerviews/privacynotice](http://www.ncver.edu.au/employerviews/privacynotice).

Thank you for your participation in this important study. Results from previous surveys can be found on NCVER's website (see [www.ncver.edu.au/employerviews](http://www.ncver.edu.au/employerviews)).

Yours sincerely,



Simon Walker

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Department of Employment  
and Workplace Relations