



National Student Outcomes Survey 2023 — privacy collection notice

National Centre for Vocational Education Research

This document was produced by the author(s) based on their research for the report *VET student outcomes 2023* and is an added resource for further information. The report is available on NCVER's Portal: <<https://www.ncver.edu.au>>.

Publisher's note

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About the survey

Why the Student Outcomes Survey is conducted

The purpose of the Student Outcomes Survey is to gather information to improve the social and economic outcomes of students who undertake vocational education and training (VET), help students make informed training decisions, and assist training providers and governments to improve the quality and relevance of the training.

Who funds, conducts and manages the Student Outcomes Survey

The survey is funded by the Australian Government Department of Employment and Workplace Relations.

The National Centre for Vocational Education Research (NCVER) is contracted to manage, analyse and publish the survey results. NCVER engages The Social Research Centre (SRC) to conduct the online survey and telephone interviews.

Survey participation

Although participating in the survey is voluntary, your contribution to improving the relevance and quality of VET is greatly valued. It is also important that the results represent all students, even if you didn't complete your training, your training was only short, or are currently living in another country.

I don't want to participate in the 2023 survey

To opt out of the 2023 Student Outcomes Survey and not receive future communications about it, please telephone the survey helpline on 1800 413 992 (free call within Australia) or +61 3 8354 3629 (from outside Australia) or email soshelpdesk@srcentre.com.au.

The information collected

What information is collected?

Your name and contact details are provided to SRC via a secure file exchange portal by government departments responsible for training, by the Office of the Student Identifiers Registrar (OSIR) or by NCVER. Your contact details are used to invite you to participate in the survey. SRC works with a small number of external service providers to administer the Student Outcomes Survey. Companies providing printing, email and messaging services will be provided with your contact information for the sole purpose of administering the survey. All companies contracted by SRC comply with the Privacy Amendment (Enhancing Privacy Protection) Act 2012.

On completion of the survey fieldwork, SRC does not give your name or contact details to NCVER, only a data set of all the information collected. Please note that NCVER can identify you from the data set collected, notwithstanding that your name or contact details will not be provided to NCVER by SRC. SRC

and the companies providing printing, email and messaging services destroy records of your name and contact details at the conclusion of the survey.

Other information collected through the survey relates to your satisfaction with the training, educational qualifications, additional study and work situation.

Responses to the survey will be linked with personal and training data provided by your training provider. This may include sensitive information from your enrolment form. This allows the questionnaire to be shortened as we do not need to ask specific details about you or your training.

Where your information is held

SRC stores your personal information on secure servers located within Australia.

After the SRC provides your information to NCVET, NCVET stores the data within Australia with appropriate levels of security.

Use of your personal information

We only use your personal information for the purposes for which it was given to us:

- To produce statistics and research relating to education. This may involve combining your information with other sources of data to help policy makers and researchers gain a better understanding VET sector dynamics and performance, support critical policy and other decision making, and shed light on evolving VET sector priorities. This is known as data integration.
- To understand how the VET market operates.
- To invite you to participate in a survey.

Disclosure of your personal information and the collected data

If we disclose personal information, we do so only as permitted by the National Vocational Education and Training Regulator (NVETR) Act, the Privacy Act, and other relevant legal requirements, such as the National VET Data Policy.

We may disclose your personal information where:

- you have agreed
- you would reasonably expect, or have been told, that we may disclose information in a particular circumstance or to a particular person or organisation
- it is required or authorised by law.

The NVETR Act authorises us to disclose information to any of the following bodies for the purposes of that body:

- the Australian Government Department of Employment and Workplace Relations
- another Commonwealth authority
- a State or Territory authority (other than a registered training organisation) that deals with, or has responsibility for, matters relating to vocational education and training
- a VET Regulator.

Further to this, the National VET Data Policy authorises us to disclose personal information for:

- administering VET, including program administration, regulation, monitoring and evaluation
- facilitating statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

Your personal information and other collected data are disclosed for the above purposes to the following recipients and in the following manner.

- NCVER publishes the data at the aggregate level and discloses aggregate, de-identified or identified unit record data to Commonwealth and state/territory government education and training departments.
- Commonwealth and state/territory government education and training departments may publish the data at the aggregate level, and the Australian Government Department of Employment and Workplace Relations also publishes aggregate data on their MySkills website for access by students, the public and training providers.
- NCVER may provide summary reports to training providers that show aggregated responses, and training providers may publish this information on their own websites.
- De-identified unit record files may be provided to training providers and researchers requesting data for purposes related to facilitating research and statistics on education. Such requests are assessed on a case-by-case basis and are only provided under strict terms and conditions.

Protection and management of your information

The Australian Government Department of Employment and Workplace Relations, NCVER, SRC, and OSIR manage personal information in accordance with the NVETR Act, the Privacy Act 1988 and the Australian Privacy Principles introduced by the Privacy Amendment (Enhancing Privacy Protection) Act 2012.

Any person in the European Union (EU) who participates in this survey is considered to have opted in by their own choice. They should be aware that while NCVER fully complies with the Australian Privacy Act and Australian Privacy Principles, including the Notifiable Data Breaches Act, which have similar requirements to the EU General Data Protection Regulation (GDPR), NCVER may not at this time, comply with all GDPR requirements.

For more information on how your personal information is managed, protected, and used please refer to the relevant Privacy Policies. Full details of each are displayed on the respective websites:

The Australian Government Department of Employment and Workplace Relation's privacy policy

NCVER's privacy policy

SRC's privacy policy

OSIR's privacy policy

Further information

Who to contact

For general queries about the survey, please contact the National Student Outcomes Survey Helpline on 1800 413 992 (free call within Australia) or +61 3 8354 3629 (from outside Australia) or email soshelpdesk@srcentre.com.au. This includes queries or complaints concerning your personal information, or if you wish to request access to or correction of your personal information. Correction of your personal information can only be made while the survey is being conducted and only for the purpose of administering the survey as records of your name and contact details are destroyed once the survey is concluded.