

APRIL 2024

AVETMISS reporting

Thank you - 2023 data

Thank you to all RTOs who submitted their 2023 annual fee-for-service data and aggregate data directly to NCVER by the deadlines.

Reporting earlier during the collection window ensures RTOs have the time to review and update data before making a final submission and helps us to assist you more comprehensively throughout the reporting period.

Quarterly reporting – Q1 2024

For those making direct submissions of fee-for-service data to NCVER, the January to March 2024 collection window will open on 1 May and close on 14 May 2024. If you report via a State Training Authority (STA), please note their dates may be earlier than this. Information on quarterly reporting can be found in our [fact sheet](#).

These and other key reporting dates can be found on our RTO Hub [here](#).

Reporting issues 2023

The two biggest issues for RTOs this year were:

1. Error 4017 on the NAT130 Program Completed file:

- *If Date Program Completed is within the Collection Year, a Client Identifier record must exist in the Training Activity (NAT00120) file*
- *There must be a corresponding record for Client Identifier in the Training Activity file when the Date Program Completed is within the Collection Year*

This error occurs when the final unit of activity has been submitted as competent in a previous year, but the program completion has been reported in the following year.

The final unit should be reported as a continuing enrolment until all assessments or on-the-job components have been completed and should be the same date as the program completion.

Please refer to the [AVETMISS data element definitions: edition 2.3](#) for further information.

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AVETMISS support

Our Client Support team is available to help you between 8.45am and 5pm (ACST). The team can be contacted in a number of ways:

submit:	contact form
email:	support@ncver.edu.au
phone:	08 8230 8400
toll free:	1800 649 452

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2. Access to the [AVETMISS Validation Software \(AVS\)](#).

This year a number of RTOs left updating ASQANet to the last minute, particularly where there was a change of ownership/CEO. Subsequently NCVER were unable to match details which delayed our ability to provide AVS access.

Whilst NCVER can help with making changes to AVS access with the written authorisation of the CEO listed on training.gov.au (TGA), we can only do so where the CEO email address and their official signature block match what is recorded on TGA.

AVS is set up for RTOs to **self-manage** access within their organisation. Each organisation should have a Primary Contact (the person listed as the CEO on TGA), as well as an Organisation Administrator. Both roles can update users on the account.

All users (except Validators) can add and amend data directly to student USI transcripts. It is extremely important therefore to regularly review access and deactivate anyone who has left your organisation.

Email addresses for users **cannot** be updated within AVS. A new user needs to be created with the new email address, after which the old one can be deactivated.

For further information on user maintenance and roles, please refer to [AVETMISS Validation Software: user maintenance](#) fact sheet.



Explore customised data for your RTO online

Have you heard about NCVER's [DataHub](#)?

DataHub is a new and free digital platform that allows registered training organisations (RTOs) access to data about their organisation via a secure sign-in.

The first product launched on DataHub is RTO VET explorer. Through RTO VET explorer, RTOs can analyse their data using a comprehensive range of filters to:

- Access data that is not available through the NCVER Portal
- Interrogate data on their students, enrolments and completions and compare against similar groups
- View overall qualification completion rate
- Extract and download data.

Access to DataHub requires registration by the CEO of the organisation, and only individuals authorised by the CEO can log in. Further information about DataHub, including registration details, is provided in the [Information Kit](#).



Register for 'No Frills' 2024!

The National Centre for Vocational Education Research (NCVER) and conference co-host North Metropolitan TAFE are delighted to invite you to register for the [33rd National VET Research Conference 'No Frills'!](#)

This year, presenters and delegates from across Australia and the world will come together to explore this year's conference theme: **VET partnerships powering a dynamic workforce.**

Recognised as a prominent annual national conference integral to NCVER's involvement with the VET sector, 'No Frills' offers a platform to present research to VET practitioners while fostering the growth of researchers.

Delegates will have the opportunity to engage in lively discussions and ample networking opportunities amidst thought-provoking presentations in a welcoming atmosphere.

Additionally, the conference delivers valuable professional development activities focused on data analytics, research practice, and enhancing capabilities within the VET sector.

We have an exciting [2024 program](#) featuring:

- Keynote presentations
- Interactive discussion panel
- Ministerial address
- 30 concurrent presentations
- 4 pre-conference professional development workshops.

We can't wait to see you in Perth! [Register for 'No Frills' 2024](#) today.